



# NAMUN TUMENJARGAL

## CONTACT

- +976 88269626
- Tnamuu12@gmail.com
- February 8th, 1999
- Ulaanbaatar, Mongolia

## EDUCATION

### Secondary School

58th high school  
Ulaanbaatar, Mongolia  
2006-2017

### Bachelor of Geography

National University of Mongolia  
Ulaanbaatar, Mongolia  
2017-2022

## SKILLS

- Creativity
- Excellent Communication
- Friendly
- Problem Solving
- Teamwork
- Time management

## ABOUT ME

I'm a good organizer. Well understanding and handling giver tasks easily in terms of character, consistency, honesty. excellent command consistency end on time to what I started. Also I'm adoptable person who can be flexible in any environment and good communicative.

## EXPERIENCE

### Customer service

Baraat Dumun resort | Umnudelger, Khentii, Mongolia  
2017 - Present

- This place is our family's resort. We open our resort every summer and welcome many tourists. I'm working as a receptionist, supporting my family's work.

### Civic chamber organizer

City of Governors office | Ulaanbaatar, Mongolia  
Jan 2023- Sep 2023

- meeting preparation
- schedule a meeting

### Waitress

Modern Nomads | Ulaanbaatar, Mongolia  
Jan 2018- Mar 2018

### Assistant of Butcher shop

Ulaanbaatar, Mongolia  
May 2016- Sep 2016

- It was my first job. I helped my mother and worked as a shop assistant during the summer holidays.

## LANGUAGE

- Mongolia- Native
- English- Fluent